



### 15.2.1. Donor Intent Form

Thank you for your interest in and generous support of Saratoga Hospital, Saratoga Care Nursing Home and the Family Health Centers. Electronic delivery of stock shares is the most secure and expedient delivery process available and provides efficient internal control as well as cost savings. However, you may also transfer certificates directly. To help facilitate a gift of stock please use the following instructions.

## Notification of Donor Intent

Regardless of the method chosen to deliver a gift of stock, the donor or the transferring broker must provide the following information, for audit and acknowledgement purposes:

- Donor's name and complete address
- Name and number of securities transferred
- Specific Saratoga Hospital Foundation program to which the gift should be directed, if any

You may use the gift form, provide a letter, or send an e-mail to communicate this information at time of transfer to:

Susan Axelrod  
 Fax: (518)583-8663  
 E-mail: [mail@saratogacarefoundation.org](mailto:mail@saratogacarefoundation.org)

## Securities Delivered Electronically

The following information will enable your broker to facilitate an electronic transfer of stock:

<b>Brokerage:</b>	<b>Morgan Stanley Attn: H. Michael Okby 340 Broadway Saratoga Springs, NY 12866 (518)583-5601</b>
<b>DTC Number:</b>	<b>0015</b>
<b>Account Name:</b>	<b>Saratoga Hospital Foundation (Tax ID#14-1775218)</b>
<b>Account Number:</b>	<b>756022143</b>



**SARATOGA HOSPITAL  
FOUNDATION**

people you trust. care you deserve.

## **Securities Delivered by Mail**

**Mail your unendorsed certificate(s) and stock power, in separate envelopes by registered mail to:**

**Saratoga Hospital Foundation  
211 Church Street  
Saratoga Springs, NY 12866**

**[A stock power form is provided for your convenience \(click\):](#)**